



Raritan Public Library

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April 20, 2017

The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:00 pm by K. Seifert-Ethier, Board Vice President in the Board President's absence.

K. Seifert-Ethier read a statement that the meeting was duly publicized (including notices which were sent to the Courier News and the Star Ledger) and that the meeting was called pursuant to provisions from the Open Public Meeting Law.

MEMBERS PRESENT: B. Doorly, K. Seifert-Ethier, A. Goetsch, C. Torres, M. Pryll, J. Fidacaro, Mayor Alternate, and M. Paese, Director. Absent: R. Rispoli, Board President, S. Forte and A. M. Mead, B/R School District Rep.

K. Seifert-Ethier led the flag salute.

At this point, a special guest presentation by Raritan Girl Scout Troop # 60768 took place. The Troop discussed an energy project which they previously performed at our Library and talked about ways to reduce energy use in our building. They also presented our Library with draft dodgers which they made.

MINUTES: J. Fidacaro made a motion to accept the minutes from the regular March 16th, 2017 Board Meeting, C. Torres seconded the motion and the roll call was unanimous.

TREASURER'S REPORT: A. Goetsch made a motion to approve the April bills including Capital expenses, M. Pryll seconded and the roll call was unanimous. The Board asked if a list of bills could be e-mailed to them ahead of the board meeting.

EXECUTIVE SESSION: J. Fidacaro made a motion at 7:30 pm to enter Executive Session, A. Goetsch seconded and the roll call was unanimous. The purpose of the session was to discuss wage increases for the Library employees. At 8:00 pm, the Trustees returned to regular session after unanimously voting to give increases to all employees retroactive to January 1, 2017.

DIRECTOR'S REPORT: The Director gave Maker's Day statistics to the Board. It was determined that having K. Brooks attend JFK School prior to the event and promote the programming to the children is important.

The launching date for hoopla is set for May 8th. Promotional materials will be handed out and a press release will be sent out. B. Doorly stated that he would e-blast the 700 plus people on his list. The Library staff has been asked to access the hoopla link and practice borrowing from the medium.

A member of the DORIS group would like to present her book at our Library on Doris Duke and the demolition of her estate. The Board agreed, that due to the controversial nature of the subject, to decline the offer.

The Director received two quotes from Whitehouse Flooring to refurbish the wooden floors at our Library. The Board asked the Director to get two more estimates.

The Director mentioned that all interior painting has been completed by Karl Hammerdorfer. Karl is presently working outside, cleaning and staining the fences, benches and gazebo.

Sacchitelli Landscapers has started their landscape design project for the Library.

Upcoming Programs/Events:

May 2nd and May 4th: Matinee and evening showing of the movie "Hidden Figures".

May 11th: Glycerin Soap Making Class with Gayane.

May 16th: Lavender Program presented by Hidden Spring Lavender Farm.

May 25th: Wine Cork Flag Craft with Irene Mortko.

COMMITTEE REPORTS: K. Seifert-Ethier stated she would hold off on discussing the Strategic Plan at this meeting, but that the Trustees should think about meeting with Mayor McMullin and consider topics to discuss.

B. Doorly reported that the history menu now comes up automatically on the history kiosk. Also, there is signage on how to use it.

OLD BUSINESS: J. Fidacaro stated that she would ask the Mayor about the fence issue and the Certificate of Occupancy.

NEW BUSINESS: The Board discussed a Meeting Room Policy draft which was previously sent to them. K. Seifert-Ethier stated that she would send the Board and Director suggested revisions to the policy draft based on their discussions.

C. Torres asked if the Patron Policies will be revised or updated.

Adele Goetsch asked the trustees to answer or acknowledge receipt of e-mails sent to them regarding Library matters.

Adele Goetsch made a motion to adjourn the meeting at 9:00 pm, J. Fidacaro seconded and the Board unanimously agreed to end the meeting.

The next Board of Trustees meeting will be held on Thursday, May 18th, 2017 at 7:00 pm.