



Raritan Public Library

54 East Somerset Street
Raritan, New Jersey 08869
Phone: (908) 725-0413
Fax: (908) 725-1832

June 21st, 2018

The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:00 pm by K. Seifert-Ethier, Board President. K. Seifert-Ethier read a statement that the meeting was duly publicized (including notices which were sent to the Courier News and the Star Ledger) and that the meeting was called pursuant to provisions from the Open Public Meeting Law.

MEMBERS PRESENT: K. Seifert-Ethier, C. Torres, B. Doorly, A. Goetsch, M. Pryll
J. Fidacaro, U. Agrawal, A. M. Mead and M. Paese, Director.

K. Seifert-Ethier led the flag salute.

At 7:03 pm, B. Doorly made a motion to go into Executive Session to discuss the hiring of the temporary full time Children's Librarian. C. Torres seconded the motion.

At 7:29 pm, A. Goetsch made a motion to return to regular session and A. M. Mead seconded the motion.

MINUTES: C. Torres made a motion to approve the minutes of the May 17th, 2018 Board Meeting, J. Fidacaro seconded the motion. All trustees approved except A. M. Mead and U. Agrawal who abstained.

TREASURER'S REPORT: A. M. Mead made a motion to approve the June bills, C. Torres seconded and the roll call was unanimous.

DIRECTOR'S REPORT:

- The Director stated the Library's annual audit was complete. Copies will be mailed to the Library for the Trustees to review. Bill Schroeder of Nisivoccia, LLP will attend the next Board Meeting to review the audit with the Trustees.
- Monk's Home Improvement is scheduled to install the flush assisted toilet in the Men's Public bathroom.
- Paternoster repaired the walls in the front yard and adjusted the grade of the sidewalk at the front step on Somerset Street.
- The Director attended many relevant and informative workshops at the NJLA Conference in Atlantic City.
- Verizon is offering to lower the cost of the Library's long distance phone rates from 11/12 cents per minute to 3 cents per minute, but the Library must agree to a 3-year contract to take advantage of the break. The Trustees agreed to the contract.
- The Director discussed with the Library's auditor how to manage future credit card purchases.
- The Summer Reading Kick-off was a success.

Upcoming Programs/Events:

June 28th: The Green Planet Band, a local family band, will perform classic rock 'n' roll hits (weather permitting)

July 10th: Matinee showing of "Walk the Line" based on Johnny Cash and June Carter

July 10th, 17th and 24th: Adult Coding Python Workshop: 3 sessions with Anesha Santhanam

July 12th: Luncheons, Cocktail Parties and Backyard Grilling in the 1950s with food historian, Judith Krall-Russo

July 21st: Watercolor Workshop with artist and author, Ruby Silvius (363 Days of Tea)

July 26th: Reception held for special art exhibit displaying local art from July 23rd through August 8th

PRESIDENT'S REPORT: K. Seifert-Ethier reported that the lease agreement was discussed with the Library's attorney and everything was done by the Library as needed. The Library has approval to go ahead with the public bathroom renovations. K. Seifert-Ethier discussed opening Saturdays during the summer months. The Board agreed to the additional hours and to create a resolution later in the meeting. Patrons would be informed of the addition of hours. A discussion on the Library's involvement with a proposed museum in the firehouse was put on hold until more information is received. K. Seifert-Ethier reminded the Trustees of the upcoming Volunteer Appreciation Party. She also mentioned that she attended a Neighborhood Watch Meeting to include the Library.

COMMITTEE REPORTS:

Strategic Planning Committee: SWOT analysis needs to be done

Finance Committee: no meeting

Personnel Committee: reported on replacement hire

Public Relations Committee: will put National Night Out in our newsletter as requested by the Police Chief.

OLD BUSINESS: None

NEW BUSINESS: Summer hours already agreed upon.

RESOLUTION: 2018-06-004: A.M. Mead made a motion to open the Library on Saturdays during the summer months from 10:00am to 3:00pm, C. Torres seconded the motion, and the roll call was unanimous.

PUBLIC COMMENTS: "Friends" book sale will be held on June 23rd. Several public comments were made.

At 8:40 pm, a motion was made by A. Goetsch to adjourn the meeting, C. Torres seconded and the Board unanimously agreed.

Due to a lack of quorum, the next Board of Trustees meeting will be held on August 16th, 2018 at 7:00 pm in the Library.