



Raritan Public Library

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March 16th, 2017

The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:00 pm by R. Rispoli, Board President. R. Rispoli read a statement that the meeting was duly publicized (including notices which were sent to the Courier News and the Star Ledger) and that the meeting was called pursuant to provisions from the Open Public Meeting Law.

MEMBERS PRESENT: R. Rispoli, B. Doorly, K. Seifert-Ethier, A. Goetsch, C. Torres, M. Pryll, J. Fidacaro, Mayor Alternate, and M. Paese, Director. Absent: S. Forte and A. M. Mead, B/R School District Rep.

R. Rispoli led the flag salute.

R. Rispoli and J. Fidacaro read letters from Mayor McMullin congratulating the Board and staff on the construction and the grand opening ceremony of the new Community Room.

MINUTES: A. Goetsch made a motion to accept the minutes from the regular February 16, 2017 Board Meeting, C. Torres seconded the motion and the roll call was unanimous.

TREASURER'S REPORT: B. Doorly made a motion to approve the March bills including Capital expenses, J. Fidacaro seconded and the roll call was unanimous.

DIRECTOR'S REPORT: The Director stated that the Community Room Grand Opening was a successful event. It was special that Congressman Rodney Frelinghuysen gifted our Library a flag which was flown over the U.S. Capitol in honor of our new room. The Director sent Scott's Florist a "thank you" letter for donating 7 floral arrangements for the special event.

Midwest Tape (hoopla) sent our Library an agreement which we forwarded to our attorney for review. Scott Smith found the document acceptable but added one provision about maintaining patron's confidentiality. The trustees agreed to place a borrowing cap of 5 items per month per patron.

Beginning in April, a BRHS student will offer tutoring sessions each week in Math and Language Arts.

The Director reported that the front security camera has stopped working. The backyard camera also needs to be reinstalled. Automatic Communications will be giving us a price to upgrade all cameras and security system.

Mary Ann McCann, retired bookkeeper of our library, recently passed away.

The Director recommended that the Trustees form guidelines for usage of the new Community Room. R. Rispoli and the Director will work on a draft for the next meeting which will then be sent to the Trustees for review.

Upcoming Programs/Events:

March 25th: Raritan Library's 3rd annual Makers Day Event. Seven different programs are scheduled for this day. Brochures were handed out with the times and descriptions of the activities. Kristen Brooks will be attending JFK to promote Makers Day to the students.

April 11th and April 13th: Matinee and evening showing of the movie "Fences".

April 22nd: Alexander Hamilton portrayal by American Historic Theatre actor Eben Kuhns. This program is funded in part by the Raritan Historic Committee.

April 25th: Gentle Chair Yoga with Breda Ryan-Blake.

PRESIDENT'S REPORT:

Update on Paver Program: The sale of pavers is over. It was a successful fund raising campaign.

Upgrading Library Status: R. Rispoli reported that the Library is getting quotes on refinishing the wood floors. The interior painting is moving along.

COMMITTEE REPORTS: (Strategic Plan) K. Seifert-Ethier reported that she spoke with Mayor McMullin about coordinating a meeting with a few key people from the Library Board and the Borough. A date will be set for the meeting. K. Seifert-Ethier asked the Director to present Makers Day and Science Fair metrics at the next Board Meeting. The Friends will be holding a book sale on June 16th and June 17th. C. Torres stated that she knows people who are willing to donate materials for the sale.

At the next month's meeting, staff raises will be discussed.

B. Doorly will work on creating signage/directions for usage of the history terminal. The 1937 Raritan Valley Newspapers are on the terminal.

OLD BUSINESS: R. Rispoli presented two landscape architectural designs by Sacchitelli Landscape Concepts and Medea Landscape Studio for the new garden area. The Board reviewed both plans and discussed various plants, layout and maintenance. The Board favored Sacchitelli's design.

RESOLUTION: R. Rispoli read a resolution to approve \$6,000 in capital funds to be set aside for reupholstering and furniture repairs (a designated capital project). J. Fidacaro made a motion to approve the resolution,

C. Torres seconded and a roll call was taken. All members approved except K. Seifert Ethier, who abstained.

Adele Goetsch made a motion to adjourn the meeting at 8:52 pm, J. Fidacaro seconded and the Board unanimously agreed to end the meeting.

The next Board of Trustees meeting will be held on Thursday, April 20th, 2017 at 7:00 pm.