



Raritan Public Library

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October 19th, 2017

The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:00 pm by R. Rispoli, Board President. R. Rispoli read a statement that the meeting was duly publicized (including notices which were sent to the Courier News and the Star Ledger) and that the meeting was called pursuant to provisions from the Open Public Meeting Law.

MEMBERS PRESENT: R. Rispoli, K. Seifert-Ethier, B. Doorly, S. Forte, A. Goetsch, C. Torres, M. Pryll, A. M. Mead, and M.J. Paese, Director. Absent: J. Fidacaro

R. Rispoli led the flag salute.

MINUTES: A. M. Mead made a motion to accept the minutes from the September 21st, 2017 Board Meeting, C. Torres seconded the motion and a roll call was taken. All trustees approved except S. Forte and A. Goetsch who abstained.

TREASURER'S REPORT: K. Seifert-Ethier made a motion to approve the October bills, A. Goetsch seconded and the roll call was unanimous.

GUEST PRESENT: Suzan Globus, Strategic Plan facilitator, attended the meeting to review our Library's progress with executing the goals of our three-year Strategic Plan. Ms. Globus gave some ideas on moving forward with the current one and recommended a future marketing plan. She remarked that our Library made good strides with the current plan.

DIRECTOR'S REPORT: The Director reported that the revised Patron Policy is now on the Library's website including the two addendums.

Two signs are being made by Arcaro for the new bike rack. One in front will direct people to bring their bikes to the back yard while the other sign will point directly to the rack.

The Director presented a "rough" estimate from Ron Weiss, the original carpet installer, to replace the wool carpet in the Circulation area. The Board was receptive but asked that Mr. Weiss come in to measure. They would consider this a Capital Improvement expense for 2018.

The Director received an estimate of \$7,280.00 (which includes a NJ State Contract discount) to replace 7 swivel fabric covered chairs used by the Library staff. Five of the seven chairs will be replaced with identical ones produced by the same manufacturer. A. Goetsch made a motion to approve the purchase but not to exceed the estimated price, S. Forte seconded the motion. All members agreed except M. Pryll, who abstained.

The Library now has 4 passes to the Frick Collection Museum in NY City which will be free to our patrons. This was made possible by the "Friends of the Raritan Public Library".

Upcoming Programs/Events:

Thursday, October 26th: Adult Movie: "Scared Stiff" starring Dean Martin and Jerry Lewis

Tuesday, October 31st: Adult Matinee: "Signs"

Thursday, November 2nd: Social Art~working Painting Class with Irene Mortko

Tuesday, November 7th: Essential Oils Program with Jennifer DeMaio

Saturday, November 11th: Double program "Tea" Event with artist and author Ruby Silvius who paints on teabags and tea historian, Judith Krall Russo

Tuesday, November 14th: Coloring Class on holiday postcards, gift tags, etc.

The Friends of the Library will be holding a book sale on Saturday, November 18th.

PRESIDENT'S REPORT: R. Rispoli reported that he spoke with the Library's attorney, Scott Smith, regarding questions previously raised about the Library staff's benefits. Scott Smith stated that the Board has no responsibility in this matter.

R. Rispoli stated that Somerset Rehabilitation Services of Raritan would like to donate money to our Library for a "more permanent" purchase.

COMMITTEE REPORTS: B. Doorly stated that he plans to work on scanning the old Raritan Valley Newspapers in time for next year's 70th Anniversary Celebration of Raritan becoming a Borough in 1948.

OLD BUSINESS: The Capital Plan Project List will be discussed at next Month's meeting.

RESOLUTION: R. Rispoli read Resolution 2017-10-004: the agreement by the Borough of Raritan to perform snow removal services for our Library.

NEW BUSINESS: K. Brooks, the Children's Librarian, will be participating in the Raritan Trunk or Treat on Saturday, October 28th and will promote events at our Library.

Ann Marie Mead made a motion to adjourn the meeting at 8:10 pm, A. Goetsch seconded and the Board unanimously agreed.

The Trustees asked if next month's meeting could be held on Wednesday, November 15th at 7:00 pm instead of Thursday, November 16th due to a strong possibility of not making a quorum. The Director stated she would contact the local newspapers to advertise the change in dates.