



# Raritan Public Library

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December 15th, 2016

The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:00 pm by R. Rispoli, Board President. R. Rispoli read a statement that the meeting was duly publicized (including notices which were sent to the Courier News and the Star Ledger) and that the meeting was called pursuant to provisions from the Open Public Meeting Law.

MEMBERS PRESENT: R. Rispoli, B. Doorly, K. Seifert-Ethier, A. Goetsch, M. Pryll, J. Fidacaro, Mayor Alternate, A. M. Mead, B/R School District Rep, and M.J. Paese, Director.  
Absent: S. Forte and R. Zack.

R. Rispoli led the flag salute.

MINUTES: K. Seifert Ethier made a motion to accept the minutes from the regular November 17<sup>th</sup> Board Meeting, A. Goetsch seconded the motion. All approved except A. M. Mead who abstained.

TREASURER'S REPORT: A.M. Mead made a motion to approve the December bills including Capital expenses, K. Seifert Ethier seconded and the roll call was unanimous.

## DIRECTOR'S REPORT:

The Director reported on how the Board President has worked diligently to assure the successful outcome of the new addition. The Board and Director thanked R. Rispoli for going above and beyond his duties as President.

The Director asked B. Doorly if he would write an article for the BReeze Newspaper about the new addition and reconfiguration of space at our Library. In addition, she asked him if he could showcase the uses of the new space and the technology it will have.

The Director met with the owner of a window decorating company. She is considering purchasing motorized room darkening shades which will operate with a remote control.

The Director attended a webinar on hoopla digital medium. She briefly described to the Trustees what content hoopla offers. The Board agreed to look into this further in 2017.

The Director handed the Trustees a list of upcoming BOT Meetings in 2017. The meetings will be advertised in the Courier News and the Star Ledger.

## Upcoming Programs/Events:

**Tuesday, January 10<sup>th</sup> (2:00 pm) and Thursday, January 12th (6:00pm):** Movie showing of Florence Foster Jenkins played by Meryl Streep and based on the true story of the 1940's socialite who dreams of becoming an opera singer.

**Thursday, January 26<sup>th</sup> at 6:00 pm:** Wine Glass Painting Class with instructor, Irene Mortko.

PRESIDENT'S REPORT:

Status of Library Expansion: R. Rispoli reported that the French doors and the carpets still need to be installed. An LG TV has been purchased for the new room with the latest technology. A lot of books need to be relocated from upstairs to the reconfigured space next to the addition.

Status of the Library Electrical System: The new breaker is in and new gauge wiring was installed from the sub panel to the main panel. The Borough needs to install a new flagpole. The Board President reported that he and the Director are working on a plan to clean, paint and refurbish the rest of the Library in 2017. The staff room needs to be redone as well. He hopes the goals will be accomplished by June.

The Library's basement has also been cleaned out.

R. Rispoli asked the Board to create a plan for the new garden area. The Trustees discussed contacting a few landscape architects for bids. J. Fidacaro will meet with a representative from Duke Gardens to discuss a butterfly garden.

COMMITTEE REPORTS: B. Doorly demonstrated the new all-in-one touch screen (kiosk) computer to the Board. He showed Raritan's history, John Basilone, old newspapers articles, maps, etc. to the Trustees which he entered on the computer. The new computer has a three-year warrantee.

OLD BUSINESS: R. Rispoli asked J. Fidacaro for the revision to the existing lease agreement. J. Fidacaro stated she will contact Mayor McMillan again.

NEW BUSINESS: R. Rispoli asked the Trustees to form a committee to plan a grand opening for the new community room. The Board discussed having two grand openings; one for the stakeholders and one for the patrons. J. Fidacaro and A. Goetsch offered to plan the stakeholder grand opening. The Director stated she will run the patron opening.

RESOLUTIONS:

Resolution 2016-12-009: Anne Marie Mead made a motion to approve the transfer of \$500 from the budgeted book account to the e-book account. A. Goetsch seconded the motion and the roll call was unanimous.

Resolution 2016-12-010: A. M. Mead made a motion to approve the transfer of \$1,000 from the budgeted furnishings account to the programs account. A. Goetsch seconded the motion and the roll call was unanimous.

A.M. Mead made a motion to adjourn the meeting at 7:55 pm, J. Fidacaro seconded and the Board unanimously agreed to end the meeting.

The next Board of Trustees meeting will be held on Thursday, January 19<sup>th</sup>, 2017 at 7:00 pm.