



Raritan Public Library

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April 18th, 2019

The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:02 pm by K. Seifert-Ethier, Board President. K. Seifert-Ethier read a statement that the meeting was duly publicized (including notices which were sent to the Courier News and the Star Ledger) and that the meeting was called pursuant to provisions from the Open Public Meeting Law.

MEMBERS PRESENT: K. Seifert-Ethier, B. Doorly, D. Esposito, U. Agrawal, M. P. Gausz, A.M. Mead (BOE), and M. Paese, Director. Absent: J. Fidacaro and A. Goetsch.

K. Seifert-Ethier led the flag salute.

MINUTES: A. M. Mead made a motion to approve the minutes of the regular and executive sessions of the March 21st, 2019 Board Meeting, M. P. Gausz seconded the motion. All trustees approved except U. Agrawal who abstained.

TREASURER'S REPORT: A. M. Mead made a motion to approve the April bills, M. P. Gausz seconded and the roll call was unanimous.

DIRECTOR'S REPORT:

- The public bathrooms are currently being renovated and are near completion. The Trustees looked at the rooms prior to the start of the meeting.
- Suzan Globus gave the Director information on two companies that install historic wool carpeting.
- The Director is in the process of doing the staff's performance reviews.
- R. Wales is leaving his IT position. An ad has been placed on indeed.com. The Director met with one prospective candidate, a student from Rutgers.
- Kristen Brooks is taking Teresa Chen's desk hours.
- A certified letter has been mailed to the banned patron regarding the hearing the Board is granting him.
- Photos from our 5th annual Makers Day are up on the Library's website. The programs were nicely attended.
- FTS Landscapers installed the engraved pavers in the back walkway. The Director informed everyone who purchased a paver in this last order about the installation. FTS also did some spring cleaning and mulching of the beds.
- The Director anticipates attending the upcoming NJLA Conference from May 29th to May 31st.
- As of this date, 67 people have registered for the Community Yard Sale. An extra bonus is that many of them signed up for a Library card.

Upcoming Programs/Events:

Thursday, May 2nd @ 6:00 pm: Fabric flag making craft with Michele Liana

Saturday, May 4th from 9:00 am until 2:00 pm: Raritan Community Wide Yard Sale organized and promoted by the Friends of the Library and promoted by the JFK PTO.

Thursday, May 9th @ 6:30 pm: Soldiers Without Guns: Women Defense Workers of WWII:

This program is paid by the Raritan Historic and Cultural Committee.

Tuesday, May 14th @ 2:00 pm and 6:00 pm: Matinee and evening showing of the film *Greenbook*, based on a true story.

PRESIDENT'S REPORT: K. Seifert-Ethier discussed the upcoming hearing with the Board. It will take place at the May meeting. The Trustees will also need to go into executive session at this important meeting.

K. Seifert-Ethier discussed the final draft of the Library's Strategic Plan with the Trustees. The Board agreed that it is a good plan. A. M. Mead made a motion to approve the Plan,

B. Doorly seconded the motion and the roll call was unanimous. K. Seifert-Ethier also reminded the Trustees to fill out their annual financial disclosure statements.

COMMITTEE REPORTS: None

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS: Jim Foohey, President of the Friends Group, informed the Board that he was happy with the responses to the town-wide community sale scheduled on May 4th.

Registration is done and now a directory needs to be created listing the participating households. At the town's upcoming Eco Day, the Friends will hand out copies of the directory to the public. The Friends group is also holding a book sale on June 21st and June 22nd.

ADJOURNMENT: At 7:32 pm, a motion was made by A. M. Mead to adjourn the meeting, D. Esposito seconded and the Board unanimously agreed.

The next Board of Trustees meeting will be held on May 16th, 2019 at 7:00 pm in the Library.