



# Raritan Public Library

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January 16<sup>th</sup>, 2020

The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:03 pm by J. Fidacaro, Board Vice-President. J. Fidacaro read a statement that the meeting was duly publicized (including notices which were sent to the Courier News and the Star Ledger) and that the meeting was called pursuant to provisions from the Open Public Meeting Law.

**MEMBERS PRESENT:** J. Fidacaro, A. Goetsch, M. P. Gausz, D. Esposito, U. Agrawal, A. M. Mead, B/R School Rep, Z. Bray (Mayor) J. Foohey, L. Hnasko, and M. Paese, Director.

Prior to the onset of the meeting, Mayor Zach Bray swore in Don Esposito, Jim Foohey, and Laura Hnasko as Library Trustees, and A. M. Mead as BOE Representative to the Board. J. Fidacaro welcomed new members, J. Foohey and L. Hnasko.

J. Fidacaro led the flag salute.

## ELECTION OF OFFICERS:

**President: Don Esposito:** J. Fidacaro made a motion to elect D. Esposito as President to the Board, A. Goetsch seconded the motion and the roll call was unanimous.

**Vice-President: Jane Fidacaro:** A. Goetsch made a motion to nominate J. Fidacaro as Vice-President, M.P. Gausz seconded the motion and the roll call was unanimous.

**Treasurer: Adele Goetsch:** J. Fidacaro made a motion to elect A. Goetsch as Treasurer, U. Agrawal seconded the motion and the roll call was unanimous.

**Secretary: Mary Pat Gausz:** J. Fidacaro made a motion to nominate M.P. Gausz as Secretary, A. M. Mead seconded and the roll call was unanimous.

**MINUTES:** A. M. Mead made a motion to accept the minutes from the December 19th, 2019 Board Meeting, U. Agrawal seconded the motion. The minutes were accepted by A. M. Mead, U. Agrawal and J. Fidacaro. All other trustees including new members abstained.

**TREASURER'S REPORT:** A.M. Mead made a motion to approve the January bills, D. Esposito seconded and the roll call was unanimous.

## DIRECTOR'S REPORT:

- The monthly Board Meetings were advertised in the Star Ledger and the Courier News.
- The Library has a new server which was installed by Safe Haven of Raritan. The transition from old to new server went smoothly.
- D. Esposito and M. Paese met with a second company (Indow) that sells storm windows. Their estimates for 13 storm windows ranged from \$9,300.00 (for standard grade of Plexiglass) to \$13,200.00 (for commercial grade of Plexiglass). The difference in the grade has a lot to do with how they can be cleaned.
- The Eagle Scout from Hillsborough made a prototype of the free library book box. The Director showed the model to the Trustees. All members agreed the box should be made slightly smaller.

Upcoming Programs/Events:

Monday, January 20<sup>th</sup> @ 6:00pm: Pokemon Go/Button Making Program with Brendan.

Tuesday, January 21<sup>st</sup> from 12:00 pm to 4:00 pm: Census Recruitment Event.

Tuesday, January 21<sup>st</sup> @ 6:00 pm: Snowman Deco Mesh Class with Michele Liana. (Second class due to additional sign-ups.)

Thursday, January 23<sup>rd</sup> @ 2:00 pm and 6:00 pm: Matinee and evening showing of the classic comedy film *Hollywood or Bust* starring Dean Martin and Jerry Lewis.

Tuesday, January 28<sup>th</sup> @ 2:00 pm: Chair yoga with Breda.

Tuesday February 11<sup>th</sup> @ 2:00 pm and 6:00 pm: Downton Abby Movie.

Thursday, February 13<sup>th</sup> @ 6:30 pm: Wildlife Photography Discussion with local photographer, Tom Gunia. During the month of February, Tom Gunia's photographs will be on display.

**PRESIDENT'S REPORT:** The Vice-President reported that the Board needs to form two or three committee assignments. This would include personnel, finance and public relations/strategic planning committees. J. Fidacaro asked the Trustees to consider being on these committees. She also recommended that the Board members attend classes or webinars relating to Library matters. The Library's historic marker is ready for installation. A discussion followed in "Old Business".

**COMMITTEE REPORTS:** None

**OLD BUSINESS:** D. Esposito discussed the installation of the historic marker and that a meeting needed to be set up with Mayor Z. Bray, the Library Director, a Library Trustee and County Representative, Tom D'Amico. Also, someone from Public Works should be involved. Mayor Bray agreed to set up the meeting.

**NEW BUSINESS:** Three extended holiday 2020 weekend closures were discussed amongst the Trustees. The Saturdays reviewed were April 11<sup>th</sup> (Easter weekend), July 4<sup>th</sup> (Independence Day weekend), and November 28<sup>th</sup> (Thanksgiving weekend). Z. Bray made a motion to accept these closures, J. Fidacaro seconded the motion and the roll call was unanimous.

**RESOLUTIONS:** (Read by new Board President Don Esposito)

**2020-01-001:** Library CPA: A motion was made by A. M. Mead and seconded by J. Fidacaro to retain the services of Nisivoccia, LLP for \$5,500 from 1/1/2020 through 12/31/2020.

The roll call was unanimous.

**2020-01-002:** Library Attorney: A motion was made by J. Fidacaro and seconded by A. M. Mead to retain the services of Attorney, Scott Smith for \$175 per hour from 1/1/2020 through 12/31/2020. The roll call was unanimous.

**PUBLIC COMMENTS:** None

**ADJOURNMENT:** A. M. Mead made a motion to adjourn the meeting at 7:38 pm, Z. Bray seconded and the Board unanimously agreed.

The next Board of Trustees Meeting will be held on Thursday, February 20<sup>th</sup> 2020 at 7:00 pm in the Library.