



Raritan Public Library

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January 21st, 2021

The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:03pm by Don Esposito, Board President. This meeting was held virtually via Zoom due to the COVID-19 Pandemic. Don Esposito read a statement that the meeting was duly publicized and it was called pursuant to provisions from the Open Public Meeting Law.

MEMBERS PRESENT: D. Esposito, J. Fidacaro, L. Hnasko, A. Goetsch, J. Foohey, M.P. Gausz, L. Sandler BRRSD rep, Mayor Z. Bray and M. Paese, Director.
Absent: U. Agrawal.

D. Esposito led the flag salute.

ANNUAL EXECUTIVE REORGANIZATION:

President: J. Foohey nominated **Don Esposito** for Board President, A. Goetsch seconded and the roll call was unanimous.

Vice President: M. P. Gausz nominated **Jane Fidacaro** for Vice-President, Z. Bray seconded and the Board agreed unanimously.

Treasurer: J. Fidacaro nominated **Adele Goetsch** as Library Treasurer, L. Hnasko seconded and the roll call was unanimous.

Secretary: J. Fidacaro nominated **Laura Hnasko** as Secretary, M.P. Gausz seconded and the Board agreed unanimously.

MINUTES: J. Fidacaro made a motion to approve the regular and executive minutes from the December 17th, 2020 Board Meeting, A. Goetsch seconded the motion. All trustees approved, except L. Sandler who abstained.

TREASURER'S REPORT: A. Goetsch made a motion to approve the January bills, J. Foohey seconded and the roll call was unanimous.

The Trustees introduced themselves to Lucy Sandler, BRRSD representative, and welcomed her to the Board. The Director offered to give Lucy a tour of the Library and to explain more about the monthly budget and expenses.

DIRECTOR'S REPORT:

- The New Jersey State Library Director of State Aid, Library Law and Statistics personally delivered our Library's lost 2020 State Aid check.
- The Director mentioned that she thought it would be a good idea to do a thorough cleaning of the entire Library particularly during Covid-19. The last time the Library was cleaned in this fashion was back in 2017. She received an estimate of \$872.00 from Trinity Clean, LLC who has done work at many libraries throughout the State. The Trustees asked the Director to check the company's references.

- D. Esposito had previously discussed with the Director the possibility of getting Brainfuse, an online tutoring platform serving students of all ages. The Director was recently informed that through the NJ CARES Act funding, all NJ libraries will have free access to Brainfuse from February 1st through June 15th, 2021.
- The 4 engraved pavers were shipped to the Library and will be installed in the back garden area sometime in the spring.
- The “Free Library” boxes are being made by the Eagle Scouts as they received funding to purchase all materials.
- The Library was able to hold its outdoor caroling concert on December 19th. Public Works removed all the snow from the sidewalks and benches. The concert was nicely attended.
- The Library plans to hold several virtual programs for this year’s Makers Day in March.

PRESIDENT’S REPORT: D. Esposito stated that HMR Architects will be investigating the Library’s foundation issues. They will be coming out on February 2nd to do their inspection.

EXECUTIVE SESSION: At 7:27pm, J. Fidacaro made a motion to enter executive session, J. Foohey seconded and the roll call was unanimous. The Board entered executive to discuss hiring the new IT specialist. At 7:33pm, L. Hnasko made a motion to return to regular session, seconded by Mayor Z. Bray.

COMMITTEE REPORTS: J. Fidacaro made a motion to hire Spencer Gunning as the Library’s IT staff member, A. Goetsch seconded the motion and the roll call was unanimous.

NEW BUSINESS: The Trustees discussed retaining the services of Accountant, Nisivoccia, LLP and Attorney, Scott Smith.

J. Fidacaro discussed having the Library making one of its computers available to the public for online Covid-19 vaccine registration. The Board agreed that this would be a great service to the community.

OLD BUSINESS: None

RESOLUTIONS:

2021-01-001: Library CPA: J. Foohey made a motion to retain the services of Nisivoccia, LLC for 2021 for the annual fee of \$5,610.00. J. Fidacaro seconded the motion and the roll call was unanimous.

2021-01-002: Library Attorney: M. P. Gausz made a motion to retain the services of Attorney, Scott Smith for 2021 for an hourly rate of \$175.00 with no retainer. Z. Bray seconded the motion and the roll call was unanimous.

PUBLIC COMMENTS: None

ADJOURNMENT: At 7:47pm, a motion was made by J. Fidacaro to adjourn the meeting, seconded by A. Goetsch. The roll call was unanimous.

The next Board of Trustees meeting will be held virtually via Zoom on February 18th, 2021 at 7:00 pm.