



Raritan Public Library

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May 16th, 2019

The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:00pm by K. Seifert-Ethier, Board President. K. Seifert-Ethier read a statement that the meeting was duly publicized (including notices which were sent to the Courier News and the Star Ledger) and that the meeting was called pursuant to provisions from the Open Public Meeting Law.

MEMBERS PRESENT: K. Seifert-Ethier, J. Fidacaro, B. Doorly, A. Goetsch, D. Esposito, U. Agrawal, M. P. Gausz, A.M. Mead (BOE), and M. Paese, Director.

K. Seifert-Ethier led the flag salute.

HEARING: A library patron requested a hearing to appeal his ban from the library for repeated disregard of library policies. Also, present at the hearing was the Library's attorney. The Board listened to the appeal. The result of the hearing will be presented in a written letter to the patron. After a discussion, a motion was made by D. Esposito and seconded by J. Fidacaro to uphold the ban. The Board unanimously agreed.

EXECUTIVE SESSION: At 7:35pm, a motion was made by D. Esposito and seconded by M. P. Gausz to enter executive session to discuss the Library Director's annual evaluation and staff raises. The personnel committee went through the evaluation and review process with the other trustees. A decision was made to give raises to the Library staff. At 7:50pm, A. M. Mead made a motion to return to regular session, D. Esposito seconded the motion.

MINUTES: A. M. Mead made a motion to approve the minutes of the April 18th, 2019 Board Meeting, B. Doorly seconded the motion. All trustees approved except A. Goetsch and J. Fidacaro who abstained.

TREASURER'S REPORT: A. Goetsch made a motion to approve the May bills including capital expenses, U. Agrawal seconded and the roll call was unanimous.

DIRECTOR'S REPORT:

- The Director previously finished her staff evaluations.
- The Library passed its annual fire inspection.
- In June, Nisivoccia will perform its annual audit for the Library.
- 77 households participated in the Community Yard Sale. Due to poor weather, a second sale will take place this Saturday.
- The Director will be attending the NJLA Conference in Atlantic City at the end of May.

- The Director received a quote for new carpeting in the Circulation Room. When she receives an estimate for the installation of the carpet, she will present the complete quote to the Board.

Programs/Events:

Thursday, June 6th at 6:30pm: Glass painting project with Irene Mortko

Thursday, June 13th at 6:30pm: Raritan Valley during the American Revolution with historian and author, Robert Mayers

Friday and Saturday, June 21st and June 22nd: Two-day book sale run by the “Friends of the Library”

Tuesday, June 25th at 2:00pm: Chair yoga with Bridget Ryan-Blake

Wednesday, June 19th: Kick-off for children’s summer reading program. This year’s theme is “A Universe of Stories”.

Thursday, June 27th until August 30th: Adults can participate in the Summer Reading Program. There will be programs relating to space and the universe for children and adults and all participants will have the chance to win prizes.

PRESIDENT’S REPORT: K. Seifert-Ethier reminded the Board of the upcoming audit. The trustees will need to review it for approval. At the June meeting, the Board will discuss the summer meeting schedule.

COMMITTEE REPORTS: None

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS: None

ADJOURNMENT: At 8:30pm, a motion was made by A. M. Mead to adjourn the meeting, J. Fidacaro seconded and the Board unanimously agreed.

The next Board of Trustees meeting will be held on June 20th, 2019 at 7:00 pm in the Library.