



Raritan Public Library

54 East Somerset Street
Raritan, New Jersey 08869

Phone: (908) 725-0413

Fax: (908) 725-1832

March 21st, 2019

The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:00 pm by K. Seifert-Ethier, Board President. K. Seifert-Ethier read a statement that the meeting was duly publicized (including notices which were sent to the Courier News and the Star Ledger) and that the meeting was called pursuant to provisions from the Open Public Meeting Law.

MEMBERS PRESENT: K. Seifert-Ethier, B. Doorly, A. Goetsch, D. Esposito, M. P. Gausz, A.M. Mead (BOE), and M. Paese, Director. Absent: J. Fidacaro and U. Agrawal.

K. Seifert-Ethier led the flag salute.

MINUTES: A. M. Mead made a motion to approve the minutes of the regular and executive sessions of the February 21st, 2019 Board Meeting, D. Esposito seconded the motion. The roll call was unanimous.

TREASURER'S REPORT: A. M. Mead made a motion to approve the March bills, M. P. Gausz seconded and the roll call was unanimous.

RESOLUTION: 2019-03-004: A. M. Mead made a motion to move monies to the Capital Fund in the amount of \$135,000 of which \$15,000 would be used to renovate the two public bathrooms. The motion was seconded by A. Goetsch and the roll call was unanimous.

EXECUTIVE SESSION: At 7:13 pm, a motion was made by A. Goetsch and seconded by D. Esposito to move to executive session. The Trustees discussed the annual evaluation of the Director with the Personnel Committee. Suggestions and comments were made. At 7:21 pm, A. M. Mead made a motion to return to regular session, seconded by D. Esposito.

DIRECTOR'S REPORT:

- The Library's cataloguer will be leaving her position. The Director would be looking to fill it as soon as possible.
- The banned patron mailed a letter to the Board President requesting that he be allowed back in the Library. The Trustees were given a copy of the letter and discussed his request. The Trustees agreed to offer the patron a hearing at a future meeting.
- The Director brought up a discussion about the wool carpet in the circulation area and on the steps going from the first to second floor. In these areas, some of the carpet is wearing down to the backing. D. Esposito stated that he would help by researching other sites that sell historic carpeting.

Upcoming Programs:

Saturday March 23rd: The Library is hosting its 5th annual Makers Day event with STEM programs for all ages.

Thursday, April 11th at 6:30pm: A Titanic Presentation with Alisa Dupuy who will portray one of the survivors of the Titanic tragedy.

Tuesday, April 16th at 2:00 pm and 6:00 pm: Matinee and evening showings of the movie: "Mary Poppins Returns".

Wednesday, April 24th at 6:30 pm: Annual Poetry Reading Night in celebration of Poetry Reading Month. Adults and children who submitted a poem will have an opportunity to read. They will also receive a copy of the Raritan Valley Federation of Libraries anthology book in which their poem was published. At the adult reading, special guest, Daphne Williams Fox, will be present to talk about her grandfather, the renowned poet, William Carlos Williams.

PRESIDENT'S REPORT: K. Seifert-Ethier reviewed the Library's strategic plan with the Board. Some minor corrections were made and some items were added to the plan. Dates of the plan were also discussed. The Board felt the plan was then ready to be sent to facilitator, Suzan Globus, so the Trustees could give a final vote of approval at next month's meeting.

COMMITTEE REPORTS: The Personnel Committee will meet again to finish the Director's evaluation.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS: Jim Foohey discussed the community yard sale which will be held on May 4th, in conjunction with the JFK PTO. The sale will also be advertised in the Breeze. B. Doorly stated he will list it in the e-newsletter. An e-blast should also go out. The Fiends of the Library will have a table at Raritan's Eco Day. A Library book sale will be held for two days on June 21st and 22nd.

ADJOURNMENT: At 8:29 pm, a motion was made by A. Goetsch to adjourn the meeting, M.P. Gausz seconded and the Board unanimously agreed.

The next Board of Trustees meeting will be held on April 18th, 2019 at 7:00 pm in the Library.